



LANGARA COLLEGE ASSOCIATION OF RETIREES (LCAR)

MEETING MINUTES

Thursday, August 22, 2024

10:00 – 11:00 am, via Zoom

Attendees:

Diane Bradley
Dave Lidstone
Roy Sinn

Martin Gerson
Alan Cooper
Bruce Kennedy

Shannon Eeckhout (minutes)
Patricia Cia
Brian McGibney - regrets

1. Any additions to the agenda

No additions.

2. Approval of the agenda

Approved as circulated.

3. Approval of the minutes from the June 28, 2024 meeting

Approved as circulated.

4. Business

4.1 LCAR Award – Updates and approval of message to distribute to LCAR list - All

- Patricia will make a few edits and circulate. Roy will update website and send message.

4.2 Bursary Fundraising event (October 1st) – Updates - All

- Need to arrange registration form and link to the donation form
- Karina asked if we wanted Simone to speak at the event; she is already speaking at AGM
- Diane offered to take some pictures at the event. Dave will also contact the Photography department and will check with Karina about the C&M photographer.
- Door and Catering: Diane will assist.

4.3 Fall AGM (November 7th) – Updates – All

- Will have another meeting meet before AGM; plan to use normal format
- Diane will arrange catering
- Will work with Karina for decorations; just need some lead time for set up

4.4 Opening an LCAR bank account & signing authority – Martin / Patricia /Diane

- Martin, Patricia and Diane have worked on this
- Martin circulated a report on the topic
- Decision to be made: Who can sign and how many signatories: best practice says two
- Should have more than two to be able to do this (two plus a backup)
- Need to consider the level of risk;

- Recommendation: one signatory required but up to three authorized to sign
- Recommendation: An LCAR treasurer should be designated.
- Recommendation: VanCity
- Recommendation: changes to policies, procedures as well as bylaws; add Treasurer position.
- Would need to agree to put forward an amendment at AGM. Need to send an amendment out two weeks prior to AGM. This could go with other planned membership amendments.
- Dave suggested having 'as many as three' authorized: Chair, Vice Chair and Treasurer
- Martin suggests the bank may want to see meeting minutes with the name of the signatories. We would want to do this annually.
- Motion to approve recommendations: Alan, seconded by Diane; all in favour; Approved.

4.5 Constitution Amendments – Martin

- Need to be prepared for the Board to approve these at the next meeting
- Bylaw amendment ready to go forward to AGM
- Martin will draft changes to OPPM

4.6 Report from the newsletter committee – Martin / Patricia

- Patricia reported that a draft is underway
- Will add that monthly meetings are online
- Will send after September 7
- Will add the notice about Fred Howie; Bruce will work with Brian on this

4.7 Website management update – Roy

- Roy noted that the site was up and down due to server issues with provider
- We've been moved to new server so should be more stable
- Trying to find someone to back up Roy
- Will do an in-service with whoever is interested in order to have a backup: Alan offers to help
- (Yue) Su had offered to assist as she can

4.8 Liaison with CURAC – Dave

- Will be adding a note in newsletter clarifying membership, which is through organizations (LCAR is the member with CURAC)

4.9 Liaison with CPPR – Diane

- Diane has made a submission to Primetime
- September 11 meeting

4.10 Liaison with Cosco – Alan

- No update.
- Health and wellness workshops? Roy will make a recommendation to the group.
- Patricia will send newsletter wording to Roy re workshops

5. Next Meeting

- September 26, 2024