

## LANGARA COLLEGE RETIREES STEERING COMMITTEE MEETING

November 7, 2019, 2:00 – 3:30 pm, Room T226

### Minutes

#### Attendees:

Roy Sinn – Chair

Dave Lidstone

Gail Bremer

Jane Mason – regrets

Brian McGibney

Dawn Palmer - regrets

Shannon Redmond - regrets

Yvonne Ohara - regrets

Michael Sharzer

Shannon Eeckhout (minutes)

Moira Gookstetter - regrets

Ken Jillings

Martin Gerson

The meeting was called to order at 2:02 pm.

#### 1. Approval of the agenda

The agenda was approved.

Dave expressed thanks to Roy and Shannon R for the info on insurance.

#### 2. Approval of the Minutes

Approved with the correction of Geezers'.

#### 3. Langara Retirees Email

- David Cresswell and Justin Yau joined the meeting to discuss upcoming campus wide IT changes
- Langara has been subject to hacking attacks and a number of security issues have been investigated in the last year
- Phishing email attacks have taken place including emails encouraging staff to change direct deposit information
- **Two-factor authentication (2FA)** is a useful method of protection meaning you have a password plus a random code that only you have enter
- Langara is implementing 2FA on November 18, 2019
- Langara unable to extend 2FA beyond current, active employees
- Langara retirees will no longer have access to Langara.ca email although there will be a period between November 18, 2019 and the end of February allowing for retirees to set up a personal account and forward emails to that new account
- MyLangara will be excluded from access as well
- There may be an option in the future for retirees to have an email account from Langara but will not be a langara.ca address
- Forwarding of email from Langara.ca to a personal account is an IT security issue as well
- Linda.com is LinkedIn Learning now ([info here](#)) – *Access available under the end of February 2020.*

- **David Cresswell will confirm the ability for a personalized 'out of office' type message for these accounts that could stay active for 24 months.**  
*Yes, an out of office message can be created by each individual while their email is still available through to the end of February but not after that. We suggest that they add that message now with language similar to:  
 "as of Feb 28th, I will no longer be using nor have access to this email. Please change your contact information for me to XXXXXXXXXX@email.ca" (whatever their personal email address is). That way people contacting them between now and end of Feb will be notified.*
- A communication plan is in place to email and send a letter to all retirees who have accessed their Langar.ca email in the past 12 months
- **Brian looking for an email dump – David Cresswell to reply with options**  
*Dumping email to desktop: as there are many different combinations and permutations of configurations based on how each individual Retiree has implemented O365 email, it is not possible to provide specific instructions for each possible configuration*
- **David Cresswell to confirm if access to the Eduroam wifi will still be available for use by the retirees when on post-secondary campuses:**  
*Access available under the end of February 2020.*
- Roy will send a notification out to the Listserv
- **Action:** Gail and Roy to draft a letter to SLT, Brian will assist

#### 4. Business Arising

- Upcoming Social Gatherings
  - November 13 at Dublin Crossing from 3:00 – 5:00 pm
  - Contact at Dublin Crossing is Adam Furness
  - Resume gatherings after AMM/Social in January
- Geezers' Gala – October 25, 2019  
 Recap –
  - Dave has received positive feedback
  - Thanks to everyone who helped make it happen

**It was MOVED and SECONDED**

That the \$860 be directed to the Carol Crisjohn Fund  
**CARRIED**

- The funds previously directed to Studio 58 went into the Studio 58 annual funds and used to help purchase new scheduling software
- It was suggested that the committee could create a fund in Bruce Kennedy's name; there would be minimum amounts required
- If agreed, Dave suggests that we could make the initial donation a surprise

#### 2020 Gala

- Need to consider changes in promotion and ticketing practice
  - Timing of 2019 event was problematic; many people were travelling
  - Dave talked to Daniel, we had choice of two dates – gala can take place only in break time for the theatre; further discussion to take place
  - Another option would be at the end of spring term (2<sup>nd</sup> week of April);
  - For marketing, the Christmas LFA function still draws a large crowd
  -
- c. 2020 Social and AMM – January 22, 2020
- Artisans message Dave drafted to be sent out
  - If there is to be a Gala in spring 2020, a performer at the social could help promote it
- d. Health and Wellness Workshops - deferred
- e. Website Update – deferred

#### **5. Steering Committee Parking**

- Parking will be arranged by People and Culture for committee members attending steering committee meetings.

#### **6. Association of British Columbia Pension Plan Retirees (CPPR) – deferred**

#### **7. COSCO Membership Renewal**

- The Committee approved a renewal the COSCO membership.

#### **8. Standing Item**

- a. Membership Update
- No change: 147 as of October 25, 2019

#### **9. Other Updates/New Business**

#### **10. Next Meeting**

November 13, 2019, 1:00 – 2:15 pm, C509

#### **11. Adjournment**

The meeting concluded at 2:26 pm