

RETIREE GROUP

MEETING MINUTES

Tuesday, October 18, 2016
11:30 a.m. | T222

Attendees:

Nav Dhaliwal	Ken Jillings
Mel Fearman	Gerda Krause (<i>Chair</i>)
Martin Gerson	Dawn Palmer (a)
Moira Gookstetter	Gayleen Wren (a)
Mike Holmwood	

Minutes:

Nav Dhaliwal

The meeting was called to order at 11:33 a.m.

1. Special Guest – Justin Yau (IT)

Question from Justin: What should be done with retirees' Langara email accounts?

Email is currently tied to directory and log in account. Decision made for retirees to continue to have access to their email accounts in order to have access to Wi-Fi, networks, etc. HR will need to update employee status to 'retiree' in Banner each time an employee retires vs. 'terminated'. If employees no longer want to receive communications or email, they would contact HR to request their status be changed to 'terminated'.

Proposed Ideas: Department on J Drive called Retirees.

ACTION: Justin to speak with Dawn and determine priority of this project in relation to all other projects IT is currently working on. Justin to speak to Dawn regarding who needs to be migrated (all retirees or only recent retirees) and how retirees list will be cleaned up (set dates, i.e.).

2. Approval of agenda at 11:55 a.m.

The agenda was approved, with changes, by consensus.

3. Approval of minutes of September 15, 2016 at 11:57 a.m.

The minutes of the meeting of September 15, 2016 were approved by consensus.

4. Business Arising

a) Programs and opportunities for retiree engagement

Tuition waiver from CS (Dan Thorpe has given approval) as well as regular tuition waiver. (Other educational institutions are offering to those 65 and over).

ACTION: Gerda to speak with SLT.

b) New members and Committee leadership

Gayleen will not be stepping up to chair committee, Gerda will continue to be chair, but

eventually a committee member will need to take on chair position. Ken will recruit new members once the terms of reference document is finalized.

c) Terms of Reference (TOC)

Ken pulled key information from websites Nav provided to committee. During the meeting discussion was held in regards to terms not applicable (pension and benefits, spouses, etc.)

ACTION: Ken and Mel to work on finalizing TOC.

d) Communications

A 'Retirees Committee' tab is to be built on the HR web page which will include information about the committee and TOC. A monthly newsletter, similar to the HR Update will be built for retirees.

ACTION: Nav to bring mockup of 'Retirees Update' to next committee meeting.

5. Tea & Tour Event

Event was successful.

6. New Event – Musqueam Cultural Center - January/ February

- Menu circulated at meeting
- Include spouses
- Maximum guest count – 100
- Utilize funding from retirees budget, and ask RSVP's to add money, subsidize
 - Aim for \$25 per person
- Consider additional charges such as linens, plates, buffet or service with wait staff
- Elder greeting or Lane Trotter greeting
- Retirees to review menus
- Pick two selections and offer choices

ACTION: Gerda and Anna to work on budget and speak to Dawn regarding costs.

7. SOS Campaign (March – Possible revival of Silent Auction and Live Auction)

Is there any merit in having a link between retirees and SOS campaign? Should retirees be invited to participate in the planned events or should a specific event be planned for retirees. Potential ideas include offers such as allocated time in vacation properties or as retirees are downsizing they can contribute items.

ACTION: Committee members to think of any relevant ideas

8. Next meeting

The next meeting will be scheduled for November.

ACTION: Anna to send out poll for a November meeting date.

9. Adjournment

The meeting was adjourned at 12:41 p.m.