

LANGARA COLLEGE RETIREES STEERING COMMITTEE MEETING MINUTES

Friday, May 05, 2017
11:30 a.m. | A257

Attendees:

Gail Bremer -regrets
Mel Fearman
Martin Gerson (Chair)
Moiria Gookstetter
Mike Holmwood
Ken Jillings

Dave Lidstone
Dawn Palmer
Roy Sinn - regrets

Minutes:

Judy Mah

The meeting was called to order at 10:05 a.m.

1. **Approval of agenda**

The agenda was approved by consensus.

2. **Approval of minutes of April 7, 2017**

The minutes of the meeting of April 7, 2017 were approved, with changes by consensus.

3. **Business Arising**

a) **New membership**

- Martin reported that he had joined a group of Langara Retirees for lunch at Sunlock Garden Restaurant. The lunch event is organized twice a year and is open to all Langara Retirees
- Martin had obtained approval from the group members to add their emails to the LCR Listserv

ACTION: Judy will add the new members to the LCR Listserv.

b) **Connections with CUPE and LFA**

- Mel had met with Brian McGibney, CUPE representative, to discuss LCR and CUPE Retiree membership lists. Brian agreed to inform both current and retired CUPE members about the LCR
- Martin and Dave will attend the May 11th LFA retirees event and will see if any LFA retirees are interested in joining the LCR membership

ACTION: Dave will contact the LFA board via the LFA Executive Assistant to see if retiree contact information can be shared between the two groups.

c) **Other recruitment issues / policies**

- The group discussed the possibility of maintaining a separate database for retirees emails apart from what is saved on the Listserv; however, it was agreed that this may be a privacy concern

ACTION: No further action required.

- The group agreed to have all new Langara Retirees added to the Listserv automatically with their Langara.ca email addresses. HR to notify new retirees of the membership via the retiree letter that is sent out
ACTION: Moira to check with Joanne Rajotte, Policy Development Manager, regarding privacy concerns with the sharing of email addresses. Judy to speak to Kelvin Chan, HR Business Analyst, about establishing a process for Langara Retirees to be added to the LCR Listserv.

d) **Business cards: LCR "how to join up" info**

- The group reviewed the 2 business card proofs, and decided on the circle logo as the preferred format for the front
ACTION: Judy will send the list of changes to Marlene Dong, Communications and Marketing, before the final proof is approved.

a) **Listsrv functionality**

- Judy informed the group that a do_not_reply@langara.ca option has been set up in the general settings for the Retirees 101 Listsrv. This will prevent members from replying to all after a message has been sent
ACTION: No further action required.

4. **New Business**

a) **Next event**

- The group agreed to schedule a Halloween Event in connection with the Best Door Decorating Contest on October 31st. Three members of the LCR Group will be selected to act as judges and all Langara College Retirees will be invited to dress up and tour / view the decorated doors. A wine and cheese event will be held following the tour (suggest 4 or 5pm).

b) **Other retiree activities:**

- The group discussed supporting/ facilitating various sub-group events (e.g. current events discussion group, and other informal get-togethers); however, there may be an issue with booking and obtaining meeting space
ACTION: Martin will confirm details regarding the current events discussion group. Judy to check if the LCR steering committee members have access to meeting room bookings and if they are able to hold sub-group activities/events at the College.
- The group discussed holding monthly impromptu gathering (i.e. drinks at the golf course between 3:30 to 5:30 p.m.); the first gathering will be organized for an upcoming weekday, pending the information Ken receives about the venue.
ACTION: Ken will contact the golf course to see if tables can be reserved for periodic gatherings.
- Dave agreed to organize a revival of the Langara Gala for early January 2018 (Ed Sullivan type talent show – “Geezers Gala”)
ACTION: Dave will check on availability of Studio 58.

5. **Web presence**

a) **"Langara College Retirees" page on the Langara website**

- Dawn suggested having the Langara College Retirees web page located in the HR Section of the Langara website. The Terms of Reference, upcoming events and how to join information can be included on the webpage

b) **Improvement to the Listserv**

- Martin asked if membership from the Facebook group can be automatically added to the Listserv membership. Judy explained there is no automatic way of transferring this information; however, she has worked with Mike in ensuring members of the Facebook list are also on the Listserv database

c) **Yahoo groups or something similar**

- In response to Martin's question about joining other non-Langara groups, Moira explained that we are unable to use Yahoo groups and other similar platforms as it does not comply with College policy

ACTION: Dawn to speak to Nav about developing a Langara College Retirees web page in the HR section of the Langara website. Once a draft is completed, Dawn will share and review with the group.

6. **Other**

No other items presented

7. **Next meeting**

As the time for the meeting ran out before the agenda was completed, the group agreed to meet again to complete the agenda on Thursday, May 11 at 11am.

8. **Adjournment**

The meeting was adjourned at 12:20 p.m.

LANGARA COLLEGE RETIREES STEERING

COMMITTEE MEETING MINUTES

Thursday, May 11, 2017

11:00 a.m. | A257

Attendees:

Gail Bremer -regrets
Mel Fearman
Martin Gerson (Chair)
Moira Gookstetter - regrets
Mike Holmwood - regrets
Ken Jillings

Dave Lidstone
Dawn Palmer - regrets
Roy Sinn

Minutes:

Judy Mah

The meeting was called to order at 11:05 a.m.

1. CURAC (College and University Retiree Associations of Canada) and COSCO (Councils of Senior Citizens Organizations)

- The group discussed the benefits of being part of a larger retiree organization or association such as COSCO and CURAC
- The purpose of CURAC is similar to COSCO in that both organizations focus on sharing of information and coordination of activities, educational seminars and workshops, which can be tied into other group activities

ACTION: Ken will ask a COSCO representative to come in to speak to the committee regarding benefits for its members.

2. Upcoming Langara Events that we should tell retirees about?

a) Annual Employee Recognition event?

- The group agreed that it may not be appropriate to invite all LCR members to the Annual Employee Recognition Event

b) Convocation?

- The group discussed enlisting volunteers from the LCR for the June 6, 7, 8 convocation; however, the coordinator for the ceremonies had advised they have enough volunteers this year. The group agreed to have Judy connect with the organizer for next year to see if volunteers are needed then.

ACTION: Item 2 will be brought forward to the next meeting when Moira and Dawn are present. Judy to remind the group about volunteering for Convocation March/ April for 2018.

3. Update report to LCR Listserv

- Martin will draft an information update email to be sent out to LCR members via the Listserv. This report will include minutes from the annual membership meeting, approved Terms of Reference, summary of decisions made, list of

upcoming events and the announcement of Gail Bremer to the Committee

- The group agreed to save meeting minutes to the Retirees Webpage once created
ACTION: Martin will send the draft update report to the committee for review before posting on the Listserv.

4. Other

- No other items presented

5. Next meeting

- The group discussed scheduling the next meeting for the last week of June. Judy will send a doodle poll.

6. Adjournment

- The meeting was adjourned at 12:28 p.m.

DRAFT