
RETIREE GROUP MEETING MINUTES

Tuesday March 1, 2016
10:00 – 11:00 a.m. | C408

Attendees:

Deanna Douglas (a)	Gerda Krause (<i>Chair</i>)
Mel Fearman (a)	Robin Macqueen (a)
Martin Gerson	Dawn Palmer
Eric Grass (a)	Kristen Vincent
Mike Holmwood	Gayleen Wren
Ken Jillings	

Minutes:

Anna McAuliffe

The meeting was called to order at 10:10 a.m. Gerda welcomed new members Ken and Martin and noted that Therese has stepped down from the committee.

1. Approval of agenda

The agenda was approved by consensus.

2. Approval of minutes of January 11, 2016

The minutes of the meeting of January 11, 2016 were approved, with changes, by consensus.

3. Business Arising

a) January event review

Gerda thanked everyone for their participation and noted that the event was well received. The collated responses to the event questionnaire were circulated prior to the meeting. Suggested changes to future events held on campus included:

- Changing the location of the check-in table if held in the Employee Lounge
- Ensuring a coat rack is available before the start of the event
- Signage on the washroom doors
- An announcement about ensuring people get home safely if alcohol is being served

4. SOS Committee

The Save Our Students (SOS) campaign has been revived and the Langara College Foundation has expressed an interest in having retirees participate.

5. Next steps

a) Evaluate communications with faculty

Kristen inquired about best practices for sharing information about memorial services, and accepting friend requests on the retiree Facebook Page. She noted that HR has not developed a policy on communicating such announcements; they have honoured any requests made by family members. In a discussion with Communications & Marketing, she noted that if a notice has been sent to a faculty or staff member, it has been the responsibility of that individual to communicate information as the family wishes. It was suggested that an In Memoriam Facebook page be created that could link to the retiree Facebook page and be updated when a request is received. Accepting Facebook friend requests will be left to the discretion of the Facebook administrator, Gayleen, and requests for verification of an individual can be sent to HR. A request for a second Facebook administrator was made.

A discussion on the frequency of communications to retirees was held. It was decided that a posting to both the listserv and Facebook page would be created weekly. A call for volunteers for the SOS campaign was recently sent. It was noted that all submissions to the listserv have required approval before being posted and it was decided that this step would be removed.

Ideas for upcoming postings included:

- Announcement about the Employee Recognition event
- Announcement about the Facebook page being active
 - Martin and Ken to respond to this posting encouraging users to join the Facebook page and connect with people who they have lost track of
- Mike to post announcement about Emeritus selection
- Mike to post about administrative changes at Langara
- Announcement of the status of access to Langara email addresses

ACTION: Gerda to speak to Jag Madan, Chief Information Officer, about the status of retiree access to their Langara email addresses.

b) Future events/engagement opportunities

It was suggested that the next event be scheduled in June to allow people who may have been on vacation in January an opportunity to attend. A discussion on ideas for a June event was held. It was decided that an event would be organized after Convocation on June 9th between 5:00 – 7:00 p.m. at the Langara Golf Course. A budget is available to subsidize the cost of the event.

ACTION: Ken to contact the golf course about space availability and menu options for June 9th.

c) Future structure

It was noted that Langara can continue to act in a supporting role, but the intention of the committee was for retirees to take charge. A discussion on the structure of the committee moving forward was held.

ACTION: Anna to send Ken and Martin links about retiree programs at other institutions that were previously circulated by Dawn.

ACTION: Ken and Martin to research existing retiree associations/organizations for ideas on how to structure the Langara group.

6. Adjournment

The meeting was adjourned at 11:09 a.m.