

# RETIREE GROUP

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## MEETING MINUTES

Thursday, February 9, 2017  
1:30 p.m. | A257

### Attendees:

Mel Fearman (a)	Ken Jillings
Martin Gerson	Gerda Krause ( <i>Chair</i> )
Moira Gookstetter	Judy Mah
Mike Holmwood (a)	Dawn Palmer

### Minutes:

Anna McAuliffe

The meeting was called to order at 1:35 p.m.

### 1. Approval of agenda

The agenda was approved by consensus.

### 2. Approval of minutes of January 17, 2017

The minutes of the meeting of January 17, 2017 were approved by consensus.

### 3. Business Arising

#### a) Terms of Reference

The latest draft of the Terms of Reference was circulated prior to the meeting. A discussion on Steering Committee membership approval and length of committee terms was held. It was noted that the current wording in the Terms of Reference allows for the Steering Committee slate to be presented for approval by the general membership, along with the Terms of Reference, at the March 15<sup>th</sup> event.

A discussion on additional edits to the draft was held. Noted changes include the removal of the reference to membership fees, and staggered terms for the Steering Committee.

IT WAS MOVED by Ken, seconded by Martin that the draft Terms of Reference be approved as amended.

**MOTION CARRIED**

#### b) New membership

A discussion on attracting new membership was held. It was decided that the three separate messages would be prepared for circulation via the retiree's listserv over the next few weeks:

- A save the date for the March 15<sup>th</sup> dinner event
- A formatted version of the draft Terms of Reference along with a request for volunteers to join the Steering Committee sent two days after the event notice
- Information about the SOS Campaign and planned events

**ACTION: Ken and Martin to make final edits to Terms of Reference and send to Anna/Judy for formatting and circulation via the Retirees listserv.**

**c) SOS Campaign**

Moirra noted that planning for the SOS Campaign events is still underway; quite a few items have been collected for the silent auction on March 29<sup>th</sup>.

**d) March 15 dinner update**

A response from the Musqueam Indian Band about the March 15<sup>th</sup> event was received and the event will go ahead. A discussion on the event agenda was held. The following agenda was proposed:

5:00 p.m. – Doors open

5:15 p.m. – Traditional welcome by Musqueam Elder; greeting from Lane

5:45 p.m. – Annual Membership Meeting (AMM)/vote starts

6:00 p.m. – Dinner

The dinner will be a traditional Aboriginal meal in buffet style at a cost of \$35 per person. Dawn noted that budget was not of a strong concern and the meal could be subsidized at \$15 per person.

A discussion on invitations and event emcees was held. It was noted that sending both electronic invitations via the listserv and paper invitations via mail were successful for the previous events. It was decided that Ken would act as the event emcee and Martin would act as the AMM emcee.

**ACTION: Dawn to inquire with Elder Gail Sparrow about giving traditional welcome at the event, and confirm Lane's availability with Alice Hsu.**

**ACTION: Judy to connect with Communications & Marketing about producing save the date and event invitations.**

**4. Other**

No other items presented.

**5. Next meeting**

The next meeting was scheduled for Thursday, March 9, 2017 at 1:30 p.m. in A257.

**6. Adjournment**

The meeting was adjourned at 2:22 p.m.