

RETIREE GROUP

MEETING MINUTES

Tuesday, January 17, 2017
10:00 a.m. | T228

Attendees:

Mel Fearman

Martin Gerson

Moira Gookstetter

Mike Holmwood

Ken Jillings

Gerda Krause (*Chair*)

Judy Mah

Dawn Palmer

Minutes:

Anna McAuliffe

The meeting was called to order at 10:05 a.m.

1. Approval of agenda

The agenda was approved by consensus.

2. Approval of minutes of November 29, 2016

The minutes of the meeting of November 29, 2016 were approved by consensus.

3. Business Arising

a) Terms of Reference

Two draft versions of the Terms of Reference were circulated prior to the meeting. A discussion on the proposed edits to version 3 was held. A discussion on the group name was held and it was decided that the name would simply be Langara College Retirees. Moira noted that the Foundation will be meeting with Communications & Marketing to discuss branding and offered to include branding for retirees to the discussion.

Proposed edits to the draft Terms of Reference discussed at the meeting included acknowledgement of one voting representative each from the Langara Foundation and People Services department as part of the Steering Committee; replacing all reference to Human Resources with People Services; indication that a vote majority will be required for decision making; the addition of a reference to the process for selecting the first Steering Committee; the removal of reference to annual membership fees; the removal of the term “rescind” from the line “Approve and/or rescind membership as necessary”; and the spelling out of acronyms such as “PD” (professional development).

It was decided that the final discussion and approval of the Terms of Reference would be made via email.

ACTION: Ken and Martin to make edits to Terms of Reference and circulate via email for review and approval by rest of the group.

b) New membership

It was decided that the Terms of Reference would be finalized then circulated with an early

announcement for the March 15th event, a request for volunteers/nominations for the steering committee, and a request for retirees to invite other Langara retirees to join the listserv.

c) SOS Campaign

Moira provided an update on the SOS Campaign. Events have been planned for every second Wednesday in March and include the cake launch on March 1st; the Langara Eats Festival showcasing the culinary skills of staff; and a silent auction on March 29th. She requested assistance from the group in obtaining prizes for the silent auction. She noted that Lane Trotter has committed to auctioning off a chance to be President for a day. The fundraising goal for the campaign was set at \$52,000.

Other initiatives in development by the Foundation include the return of the Golden Apples which will have a soft launch on February 1st; and a restructuring of the employee monthly giving campaign.

ACTION: Moira to send Judy content for a listserv post about silent auction prizes.

4. New Business

a) Facebook update

A discussion on potential Facebook post ideas and membership was held. It was noted that anything that is circulated via the listserv can be used as content on the Facebook page. In response to a question, it was suggested that in place of posting full meeting minutes, a meeting summary and calendar of events could be created and posted. Other post suggestions included reporting on new retirements after the April Employee Recognition event; retiree spotlights; and travel-related articles.

5. Musqueam Dinner Event

An update on the planning for the March 15th event was provided. It was noted that there were some delays in communication between the facilities manager at Musqueam. It was suggested that the correspondence be presented to Clayton Munro, Dean of Student Services, for further inquiry.

ACTION: Anna to send correspondence to Dawn and Gerda to discuss with Clayton.

6. Next meeting

The next meeting will be scheduled for early February.

ACTION: Anna to send out poll for a February meeting.

7. Adjournment

The meeting was adjourned at 10:58 a.m.